



**OGLETHORPE**  
UNIVERSITY  
**Annual Security Report**  
**Fall 2016**

**How to report criminal actions or other emergencies (3 options):**

1. Call Campus Safety 24/7 at 404-504-1998
2. [Incident report link \(may be anonymous\)\\*](#)
3. In person with Director Dwayne Smalls in the Student Commons (First Floor, TLCC), [dsmalls@oglethorpe.edu](mailto:dsmalls@oglethorpe.edu), 404-504-1188.

\*please note that reporting anonymously limits the university's ability to follow up on the information given.

**Oglethorpe Works to Prevent Crimes**

All members of our university community are encouraged to report concerns and take an active role in keeping campus safe. Annual trainings and regular reminders promote awareness of safety matters and encourage reporting of crimes and concerns in person and/or via on-line reporting forms. In addition to the officers and director of campus safety, personnel in the division of campus life and members of the Oglethorpe Emergency Planning committee take an active role in making the campus as safe as possible. Students in leadership roles are also party of safety awareness and crime prevention. Student resident assistants are trained in a variety of safety matters and in addition to an on-campus member of the campus life staff, resident assistants in each building serve on call each evening in the residence halls when school is in session. Other students are engaged in safety matters via Greek life and bystander intervention programs.

Each year, the university partners with the Brookhaven Police Department in multiple ways. The director of campus safety consistently communicates with the department on multiple matters including keeping the campus aware of issues that occur off campus. Programs from the department are provided for students and employees. In 2016, the Brookhaven Police Department provided self-defense and civilian active shooter training for the university community. On a regular basis, Oglethorpe employs off-duty officers to provide additional security for large events.

**Timely Warning, Oglethorpe University's "OU Alert" ([www.getrave.com/login/oglethorpe](http://www.getrave.com/login/oglethorpe))**

Members of the Oglethorpe community will receive timely warnings of emergencies via the OU Alert/RAVE emergency notification system. Critical university notifications on safety issues, class cancellation, and weather alerts are provided via cell phone, e-mail, campus phone line, Twitter and Facebook. Members of the community can register preferences via the site using their university log-on username and password: <https://www.getrave.com/login/oglethorpe>. The notification system is tested at least once annually, and advance notice is provided to community via e-mail, the university's official mode of communication. Students may add their parent/guardian numbers to this alert system to include them in the communications.

## **Oglethorpe Campus Safety Response to Crime Reports**

The department of campus safety follows standard operation procedures that are available for review upon request. The officers of campus safety do not have arrest powers and are not police officers. Oglethorpe Campus Safety works closely with Brookhaven Police Department when a crime occurs. When an incident happens on campus Campus Safety initiates the investigation of incidents with on-duty staff from the division of campus life. All incidents are documented in the University's conduct system, Maxient and a general notification is added to the campus crime log that is maintained on the campus safety website.

Oglethorpe campus safety or campus life personnel receive notification of incidents or crimes via phone, on-line reporting forms or from in-person reports from members of the community or associated persons from off-campus. The student code of conduct extends to student activities off campus, this is detailed in the University Bulletin.

## **Oglethorpe University's Conduct Process**

All policies and conduct procedures are provided in detail in the University Bulletin available on-line. <http://bulletin.oglethorpe.edu/files/2016/08/2016-2017-Bulletin.pdf>

The standard of evidence for campus disciplinary hearings is the preponderance of the evidence or more-likely than not that a person is responsible for violation of a university policy.

## **Oglethorpe Support for Members of the Community involved in an incident or victims of crimes**

Around the clock, 24 hours a day, 7 days a week there is a campus safety officer and member of the campus life staff on call to support members of our community involved in an incident. In addition to responding to needs, these personnel work with the Brookhaven Police and support services on campus such as the counseling center as needed to support the persons involved in the incident.

All university employees are identified as "responsible employees" and are trained to respond to any member of the community who report a Title IX violation. Referrals for support and accommodations of the reporting party are made to the University's Title IX Coordinator, Cindy Vaio within 24 hours of the report.

In Title IX cases and other reports, support services including counseling, housing or academic accommodation are provided. In cases of crimes, the involved employees work with Campus Safety, Campus Life and the Brookhaven Police Department to document and preserve evidence. Policies and protocols are all documented in section 12.3 of the University Bulletin.

## **Annual Disclosure of Crime Statistics**

Oglethorpe University complies with the Higher Education Act of 1965 section 485(f) known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) which provides the Secretary of Education with campus crime statistics since 1990 with fire statistics since 2008. These statistics include crimes on or near the campus (unobstructed public areas adjacent to campus). Additionally with the Violence Against Women Reauthorization Act of 2013 (VAWA), in compliance with the amendments to the Clery Act, Oglethorpe University continues to prohibit the

crimes of dating violence, domestic violence, sexual assault, and stalking and provides statistics for these crimes and policies, procedures and programs in the annual security report.

Via this report, Oglethorpe University increased transparency about campus incidents, community member rights, policies and procedures for conduct proceedings support services, and prevention and awareness/educational requirements and programming.

Statistics are collected from a broad range of campus officials including campus safety, local law enforcement, residence life staff and the dean of students in the campus life office. The Annual Security Report is for all current students and employees, prospective students and employees and is available upon request on paper but is maintained on the university's website.

In addition to the Annual Security Report, Oglethorpe University maintains a log of crime on campus for the past 90 days documenting the nature, date, time and general location of each crime and disposition if known on the campus safety web page. This log can be provided in writing upon request 48 hours in advance.

Victims or witnesses of crimes may submit information for inclusion in the annual disclosure of crime statistics via the incident report link ([link](#)) or directly to the Director of Campus Safety or Dean of Students. These disclosures are voluntary and confidential. Support for these persons are available 24/7 by contacting Campus Safety 404-504-1998 or the professional staff member on-call 404-919-6875. Confidential support is available via the university counseling center by calling 404-364-8456 or in person in Goodman Hall.

#### **List of Clery Crime Definitions:**

In addition to the definitions below, Oglethorpe University has defined terms related to sexual misconduct and violence. Please view section 12.3 of the University Bulletin at <http://bulletin.oglethorpe.edu/files/2016/08/2016-2017->

*Aggravated Assault:* An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

- *Arrest:* Persons processed by arrest, citation, or summons.
- *Arson:* Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- *Burglary:* The unlawful entry of a structure to commit a felony or a theft.
- *Dating Violence:* Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition:
  - Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
  - Dating violence does not include acts covered under the definition of domestic violence.

- *Destruction/Damage/Vandalism of Property*: to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- *Domestic Violence*: A felony or misdemeanor crime of violence committed:
  - By a current or former spouse or intimate partner of the victim;
  - By a person with whom the victim shares a child in common;
  - By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
  - By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- *Fondling*: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- *Hate Crime*: A criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of Clery, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.
- *Incest*: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- *Intimidation*: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- *Larceny-Theft*: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.
- *Liquor Law Violations*: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Include in this classification: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above.
- *Motor Vehicle Theft*: The theft or attempted theft of a motor vehicle.
- *Murder/Non-Negligent Manslaughter*: The willful (non-negligent) killing of one human being by another.
- *Negligent Manslaughter*: The killing of another person through gross negligence.
- *Rape*: The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

- *Sex Offenses (Forcible)*: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. **A. Forcible Rape** - The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). **B. Forcible Sodomy** - Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. **C. Sexual Assault With An Object** - The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. **D. Forcible Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
- *Sex Offenses (Non-Forcible)*: Unlawful, non-forcible sexual intercourse. **A. Incest** - Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. **B. Statutory Rape** - Non-forcible sexual intercourse with a person who is under the statutory age of consent.
- *Simple Assault*: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- *Stalking*: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
  - Fear for the person's safety or the safety of others; or
  - Suffer substantial emotional distress.
- *Statutory Rape*: Sexual intercourse with a person who is under the statutory age of consent.
- *Unfounded Crime*: A reported crime that upon investigation by law enforcement authorities is found to be false or baseless. Only sworn or commissioned law enforcement personnel may unfound a crime. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner.
- *Weapons*: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Include in this classification: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

## Oglethorpe University Education, Awareness and Bystander Intervention Programming

Oglethorpe University is committed to making our community as safe as possible. In order to empower our students and employees, we have developed the following programs and committees:

- **Haven Online Training for Students & Employees:** The *Haven – Understanding Sexual Assault* program is an online training required of all new students before they enter campus. *Haven* uses a population-level approach to educate all students on the issues associated with sexual assault and relationship violence, taking into account their unique perspectives and experiences, by providing key definitions and statistics, reflective and personalized content, bystander skill and confidence-building strategies, and Oglethorpe-specific policies, procedures, and resources. Faculty and staff are also required to complete an employee specific version of *Haven* on an annual basis.
- **Step Up! Bystander Intervention:** This bystander intervention program is designed to provide students with tactics and techniques to intervene in cases of power based personal violence and have skills to promote safety and respect on campus. Staff and student leaders have been trained in bystander intervention via formal programs including Green Dot and Step Up. This effort is led by the office of student engagement and leadership.
- **Campus Safety Training for Resident Assistants:** Oglethorpe University's residence assistants serve on call every evening during the academic year. They work closely with the on-call professional staff in campus life and the office of campus safety. Each August the director of campus safety trains the resident assistants to respond to incidents and emergencies. He maintains consistent communication with this important group throughout the year. The director of campus safety's office is in the same suite as residence life for this reason.
- **Community Dialogue & Self Defense Seminars:** Each year, multiple student organizations provide events and dialogues promoting safety and awareness. Topics include self-defense and Title IX focused efforts focusing on consent and respect. These programs are funded by the Student Government Association via the student activity fee.
- **Keynote Speaker Program:** In 2016, Oglethorpe University partnered with a national speakers bureau to provide two campus-wide safety seminars. Spring 2016 Tim Mousseau presented a 90 minute seminar on consent and sexual violence to Oglethorpe's athletes and Greek members. He returned in August 2016 to address the 300+ members of the new class on the same matters in a two hour session.
- **Sexual Assault Response Team:** This team of professionals meets regular to assess the university policy and protocols regarding sexual assault. They attend regular trainings provided by attorneys, law enforcement and other professionals to continuously improve Oglethorpe's response.
- **Healthy Campus Task Force:** This team of employees, students and community professionals meet at least three times a year to improve Oglethorpe's climate of safety, especially in regard to Title IX matters. In spring 2016, Oglethorpe University conducted a climate survey that provides data for this group and efforts.
- **Alcohol & Substance Abuse Efforts:** All new students must take the Alcohol EDU training module before they arrive for orientation. During the academic year members of the Counseling Center and Campus Life staff work with student leaders to develop and enhance alcohol and drug abuse programming and awareness. They also focus on healthy relationships

and wellness programming. Data from institutional surveys given in a multi-year sequence are used to develop social norm campaigns and identify needs for effective programming and intervention.

### **Oglethorpe University Title IX Coordinator**

Cindy Vaios

[cvaivos@oglethorpe.edu](mailto:cvaivos@oglethorpe.edu)

404-364-8479

### **How to Report an Act of Sexual Misconduct**

- **Online:** Please click [this link](#) to submit an online Incident Report.
- **Via Phone:** 404-504-1998
- **In Person:** Student Commons, First Floor TLCC
- **To the Title IX Coordinator:** Cindy Vaios (404-364-8479 or [cvaivos@oglethorpe.edu](mailto:cvaivos@oglethorpe.edu) or [titleix@oglethorpe.edu](mailto:titleix@oglethorpe.edu))

### **Oglethorpe Campus Safety Department**

Campus safety services are provided by G4S Secure Solutions. Oglethorpe campus safety is responsible for monitoring and patrolling campus and responding to campus needs. They do not have arrest authority and rely on the relationship with local law enforcement, the Brookhaven Police Department for intervention and assistance in criminal matters.

Campus safety personnel provide prompt and accurate reporting of campus incidents and crimes.

With other departments in the campus life division, the director of campus safety develops programming and messages that inform students and employees about campus security procedures and practices. These efforts encourage students and employees to be responsible for their own security and security of others. Programs about prevention of crimes and personal security are promoted in residence halls and in faculty and staff meetings.

### **Policies Regarding Security of Access to Campus Facilities**

Campus residence halls are secured 24/7, and keys and/or access cards are granted to current residents in good standing only. Other campus facilities are locked and unlocked by campus safety personnel.

Student behavior off-campus in university sanctioned events or activities are subject to the student code of conduct. Per the University *Bulletin*, 3.4.4. All students have an ongoing requirement to report any disciplinary and criminal matters while enrolled at the University.

### **Maintenance of Campus Facilities**

Oglethorpe Campus Safety together with the departments of Facilities and Information Technology maintain all safety and security systems on campus including locks, doors, window screens, lights, fire safety, and life safety measures. The departments of Campus Life, Residence Life, and Athletics also assist. Campus Safety conducts regular inspections of locks and other safety equipment.

Any facilities concerns should be reported to campus safety 404-504-1188. Routine work orders can be entered by any member of the community by completing a work order form located at <http://wr1.tsportal.net/oglethorpewebrequest/Login.aspx>. Issues with student card key access should be reported immediately to the help desk, [helpdesk@oglethorpe.edu](mailto:helpdesk@oglethorpe.edu) on the main floor of the library.

Fire and safety systems are maintained and reviewed on a quarterly basis via collaboration between Campus Safety and Facilities. Fire drills are conducted via Residence Life and Campus Safety on an annual basis. Campus-wide emergency response is reviewed by committee twice annually, and employees and students receive information via trainings, on-line resources, and posted signs.

### **Oglethorpe University Policies on Alcohol and Drugs**

Oglethorpe University abides by all state and federal laws regarding alcohol and drug use. All policies on alcohol and drugs can be found in the Oglethorpe University Bulletin. For the most updated version, please search "bulletin" on the Oglethorpe University website.

### **Oglethorpe University Policies on Sexual Violence & Misconduct**

All policies on sexual misconduct can be found in the Oglethorpe University Bulletin in section 12.3. Please visit the Oglethorpe University website or <http://bulletin.oglethorpe.edu/files/2016/08/2016-2017-Bulletin.pdf>.

Oglethorpe University works to provide students and employees with prompt and fair attention to these matters, and most cases are resolved within 60 business days. For the full process regarding Title IX and sexual misconduct please review section 12.3 in the Bulletin.

At Oglethorpe, when you report being a victim (complainant) of sexual violence, sexual assault, sexual harassment, gender-based harassment, stalking, intimate partner violence, dating violence, domestic violence, or sexual exploitation you will be provided a written explanation of your rights and options in addition to written notification of counseling, health, mental health, victim advocacy, legal assistance, visa/immigration assistance, financial aid and other services available at the university or in the community. Oglethorpe University supports the complainant's right to report any complaint of sexual misconduct or sexual violence to law authorities. For more information about reporting and resources, please refer to the sexual misconduct policy and resources page of the website.

Protective measures may occur by the university when an allegation of sexual violence, sexual assault, sexual harassment, gender-based harassment, stalking, intimate partner violence, dating violence, domestic violence, or sexual exploitation (dating violence, domestic violence, sexual assault, or stalking) are made. These measures include changes to academic, residential, transportation or working situations. These protective measures happen regardless of whether or not a report is made to local law enforcement.

The person accused of an act of sexual misconduct (respondent) will be contacted by the Title IX Coordinator. Both the complainant and respondent, if they would like, will receive an advocate to help them through the process, a list of resources, and a statement of rights. If you are accused of an act of sexual misconduct, more information can be found on the sexual misconduct policy and resource webpage.



For more information, please visit our website or contact our Title XI Coordinator, Cindy Vaios at 404-364-8479 or [cvaios@oglethorpe.edu](mailto:cvaios@oglethorpe.edu).

### **Protocol for Missing Students**

Oglethorpe Campus Safety, 404-504-1998, upon report of a student who is believed to be missing, will immediately notify the Dean of Students, Director of Residence Life and professional staff member on-call. If the report is made the Residence Life staff or Campus Life staff, they will immediately involve Campus Safety. Protocol is designed to minimize delay or confusion and to conduct an immediate investigation. Procedures include inspection of the student's residence assignment and interviews with roommates, suitemates, work study supervisors, coaches, and professors. Immediate follow up on information received via the inspection and interviews will ensue until the student is located. Relatives and/or family members will be updated according to FERPA guidelines and local authorities will be involved as soon as the need is determined.

### **Local Sex Offender Registry Information:**

The following website is where information can be found as required by the federal Campus Sex Crimes Prevention Act regarding sex offenders in the Brookhaven/Atlanta area and surrounding counties:

<https://gbi.georgia.gov/georgia-sex-offender-registry>